

Tuesday, March 24, 2015  
09:00 – 16:00  
Armstrong State University

Attendees:

Alan Brasher	East Georgia State College
Mary Carney	University of North Georgia
Laura Carruth	Georgia State University
Claudia Cornejo Happel	Georgia Southern University
Michael Crafton	University of West Georgia
Becky da Cruz	Armstrong State University
Lauren DiPaula	Georgia Southwestern State University
Ginger Durham	Board of Regents
Brian Etheridge	Georgia Gwinnett College
Chase Hagood	University of Georgia
Cher Hendricks	University of West Georgia
Sarah Hepler	Georgia Highlands College
Susan Hrach	Columbus State University
Judith Longfield	Georgia Southern University
Deborah Richardson	Georgia Regents University
Marina Smitherman	Dalton State College

Meeting began at 9:00 with welcome by Mary Carney, Chair. Cards were passed around to sign a thank you to Linda Noble and Mike Rogers for their work in this group. Plaques and cards will be presented to them at the USG Teaching & Learning Conference in Athens in April.

Deborah Richardson, GRU, agreed to record minutes.

Introductions were made.

Ideas for Faculty Development: Share Your Successes

- David Pollock (Bainbridge) has been using live Collaborate to offer 10-minute teaching tips. See [www.bainbridge.edu/10-minute-tips](http://www.bainbridge.edu/10-minute-tips)
- Sarah Hepler (Georgia Highlands) has been doing an online Faculty Academy using Collaborate
- The group discussed the challenge of outreach and overloaded email boxes. We discussed the importance of the subject line for attracting attention. Cher Hendricks (University of West Georgia) embeds something funny in her messages to encourage recipients to read them.
- “Classroom Technology for Humanity and Sanity” series: focus on what tools do rather than what tool is.

- Judith Longfield (Georgia Southern University) shared her script for training about classroom management and for teaching about auditory and visual learning.
- Deborah Richardson (Georgia Regents University) described the GRU Faculty Development Fellowship, which brings two faculty members with 20% release time to work with the Office of Faculty Development and Teaching Excellence to support existing programs and develop new ones.

Ginger Durham, USG Director of Faculty Development, offered "News and Dialog with the USG System Office"

- Plans for New Deans and Department Heads workshop every year in late January (with coffee).
  - Several suggested that the meeting be more interactive, case-based.
  - Additional suggest that "New" be dropped and the audience widened to all administrators.
- Reminder to post materials in CTL Dropbox folders. Send a note to Ginger ([Ginger.Durham@usg.edu](mailto:Ginger.Durham@usg.edu)) if you do not have access to the Dropbox.
- Quality Matters and Magna Commons
  - USG will no longer be able to take payment from Centers before July 1.
  - not too late to get Magna Commons this year, and subscription will be good until the end of February.
  - we might be able to get Mentor Commons (i.e., 20

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