

University System of Georgia
Administrative Committee on Institutional Research and Planning
Minutes of Spring 2009 meeting - May 31, 2009

The University System of Georgia, Administrative Committee on Institutional Research and Planning (USG-ACIRP) met for the Spring 2009 meeting on May 31, 2009, at the Georgia Institute of Technology, Student Center Conference Room. Chair Barbara Stephens called attendees into a Business Session. Following are items and highlights.

Old Business – Chair Stephens advised that there were no items of old business for consideration of the ACIRP.

Budget Report – Donna Hutcheson, Treasurer

The Financial Statement for ACIRP was presented by Ms. Hutcheson. A motion was made and seconded to accept the Treasurer's Report.

Discussion Items – Chair Stephens

Issues concerning the progress of the Academic Data Mart (ADM) and usage by USG-ACIRP members were identified as concerns. USG representatives in attendance at the meeting noted that Research and Policy Analysis (RPA) continue to work together with Information and Instructional Technology (IIT) to identify issues relating to data integrity as well as usage of the ADM and other USG Data Marts. It was agreed that USG institutions must continue to work and support the USG-RPA office as the ADM matures.

The USG subcommittee working with Dr. Susan Herbst, Chief Academic Affairs Officer and Executive Vice Chancellor, was noted as reviewing and seeking to identify main concerns regarding implementation and usage of the Data Marts, with a focus on the ADM. The report has not been released and is under review at the USG System Office.

Announcement of new officers – Andy Clark

Past Chair Andy Clark announced the proposed slate of officers for FY2010.

The slate of officers included:

- Ruth Salter, Chair
- Jayne Perkins Brown, Vice Chair
- Godfrey Noe, Secretary
- Donna Hutcheson, Treasurer
- Barbara Stephens, Past Chair

A motion was made and seconded to accept the officers. Next, a plaque of appreciation was presented to Chair Stephens for her leadership of the USG-ACIRP in FY09. It was also noted that she led the group through budget challenges by identifying ways to host the Fall 2009 meetings through WIMBA sessions/technology. Chair Salters accepted responsibility as the Chair for FY2010.

Announcements/Adjournment

Members of the ACIRP Executive group were asked to meet immediately following the adjournment of the meeting. With no other business noted on the agenda or identified from the floor, Chair Salters adjourned the meeting at 4 p.m.

Submitted: R. Jayne Perkins Brown, Secretary, May 31, 2009